

June 2024

Dear Parents/Students

We are writing to let you know the arrangements for the collection of examination results, on Thursday 15<sup>th</sup> August.

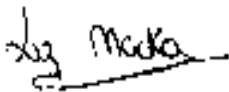
Results will be available for collection in person from 08:00 – 10:00 at Kimberley College. Results will also be emailed to students' college email address at 10:30am on the same day.

**When collecting results, please ensure that students bring along ID as this will be required to receive the results.** Acceptable ID can be a college lanyard/ID card, driving licence or passport.

If a student is unable to collect their results in person, they may nominate someone to collect them on their behalf. Please complete the form and return to Kimberley College reception, or by email to [kimberleyexams@wootton.beds.sch.uk](mailto:kimberleyexams@wootton.beds.sch.uk) by **Friday 5th July**, to allow us to process this accordingly. **Without this form your results will not be handed over to your nominee. The nominated person will need to bring in their original ID and a copy of the students ID, when collecting results.**

We wish all students the very best of luck with both their results and future next steps.

Yours sincerely



**Dr L MacKay**  
Deputy Head of College



**Mrs S Kang**  
Examinations Officer

# Wootton Academy Trust

## COLLECTION OF EXAM RESULTS BY NOMINATED THIRD PARTY KIMBERLEY COLLEGE

Please ensure you complete **ALL** parts of this form and return it to [kimberleyexams@wootton.beds.sch.uk](mailto:kimberleyexams@wootton.beds.sch.uk) by **Friday 5<sup>th</sup> July** to allow us to process this accordingly. Without this form your results will not be handed over to your nominee.

### STUDENT DETAILS

Full Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Date of birth \_\_\_\_\_

Mobile number \_\_\_\_\_

Student's personal email \_\_\_\_\_

Signature \_\_\_\_\_

**Please ensure your nominee brings a form of their identification with them and a copy of your ID. Without this we can't hand over your results.**

Your Nominee's Name \_\_\_\_\_ (Please print)

Relationship to you \_\_\_\_\_

### For Office Use Only

Identification seen (Nominee ID) \_\_\_\_\_

Signature of Nominee \_\_\_\_\_

Results handed out by \_\_\_\_\_



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