

## Careers Programme (Sept 2024)

CEIAG underpins effective transition from school to adulthood and employment and the trust is committed to developing a full range of opportunities for our young people to enable this transition to be successful.

The purpose of our college programme is to ensure our learners have the skills, knowledge and understanding required to make their next decision (option choices, post 16 destination etc) in a way that also leaves them with options for their subsequent destination decisions.

The aims of the programmes are to:

- Support social mobility and challenge stereotypes
- Create contexts for learners to understand the world of work has many entry points and many pathways thereafter
- Ensure pupils make appropriate course choices to support their aspirations
- Give pupils timely information, advice and guidance
- Encourage learners to engage in career planning skills and activities beyond the college day

## Kimberley College Careers Programme (Sept 2024)

All students undertake an induction programme consisting of one day in the summer before they arrive and two days at the start of the Y12 Autumn term. During this time students will complete an initial likely destinations/career interest survey.

**By the end of Key Stage 5, students will have:**

- Focused on their career planning and have a clear understanding of transferable employability skills
- Had access to a range of resources, online and in person, to investigate a variety of future destinations
- Access to MS Teams resources
- Access to a wide range of signposted events online (using a wide range of local and national providers)
- Received significant guidance in early entry and UCAS application procedures
- Had direct access to universities and employers/employees
- Had access to significant guidance on levels and apprenticeship applications
- Been provided with the time, guidance and resources to complete CVs, Personal Statements and interview preparation

## **The programme is structured across Year 12 and Year 13 to include a variety of inputs and activities:**

### Autumn Term

- Assembly - Unifrog launch, student entitlement, overview of careers programme and opportunities to develop skills
- Autumn term 1 - Tutorial programme - Opportunity Research
- Identification of early-entry / Oxbridge / apprenticeship students
- Meet the Tutor Evening
- Autumn term 2 - Tutorial programme - Work Experience
- Work experience support 'drop in' sessions
- 1:1 careers guidance appointment available on request

### Spring Term

- Work experience support 'drop in' sessions
- Spring term 1 - Tutorial programme – MOOCs
- Careers Convention – employers, universities, further education and training providers all represented. Includes parent presentations.
- National Apprenticeships Week - events/activities
- National Careers Week - events/activities
- Speed networking with Undergraduates / Apprentices
- Trip to 'What Career and What University Live'
- Spring term 2 - Tutorial programme - Post-18 option research
- 1:1 Careers guidance appointments available on request

### Summer Term

- Parents Evening - careers appointments available
- Work experience support 'drop in' sessions
- Summer term 1 - Tutorial programme - Post-18 option research
- Work Experience Placement
- Work experience review & reflection
- Summer term 2 - Tutorial programme - Application building
- Trip to UCAS Convention
- 'Next Steps' Day -
- Beginning of 1:1 career guidance appointments on Post-18 Options and future career goals

All Year 13 students will follow a programme of careers activities as follows:

### Autumn Term

- Autumn term 1 - Tutorial programme - Application building
- UCAS application support 'drop in' sessions
- Apprenticeship application support 'drop in' sessions
- Parents Evening - careers appointments available
- Mock Assessment Centre for apprenticeship students
- Autumn term 2 - Tutorial programme - Application building / managing finances
- Continuation of 1:1 career guidance appointments on Post-18 Options and future career goals
- Application deadline – All UCAS applications to be completed and sent off by the end of autumn term

## Spring Term

- Spring term - Tutorial programme – Resilience and Transition Planning
- Careers Convention – employers, universities, further education and training providers all represented. Includes parent presentations.
- National Apprenticeships Week - events/activities
- National Careers Week - events/activities
- 1:1 Careers guidance appointments available on request
- Mock Assessment Centre for apprenticeship students
- Mock interviews (available on request)
- Apprenticeship application support 'drop in' sessions

## Summer Term

- Apprenticeship application support 'drop in' sessions
- Mock interviews (available on request)
- 1:1 Careers guidance appointments available on request
- Summer Surgeries (support on A level results day)